

## Volunteer Hours Policy & Worksheet

Rock Solid Christian Academy has established committees to carry out many of the operations of the school. These are staffed by volunteers from our families and are crucial to the ongoing success of our program. They allow parents an opportunity to actively participate in their student's educational experience.

Each family is required to volunteer on a committee as stated in your initial interview when applying for admittance to Rock Solid Christian Academy. Information on each committee is available from the office or on our web site. Participation is as follows (these hours are per family, not per student):

Families with full-time students – 40 hours per school year

Families with part-time students – 1 class – 8 hours

2 classes – 16 hours

3 classes – 24 hours

4 classes – 32 hours

5 classes is considered full-time – 40 hours

Hours are to be recorded quarterly online in the Track It Forward web site.

([www.trackitforward.com](http://www.trackitforward.com)) The beauty of this web site is that you can record your volunteer hours as you do them.

Volunteer hours for each school year start after the yearbook signing party for the previous school year, so you can record any hours from the summer.

There are numerous ways to volunteer at Rock Solid Christian Academy:

- Serve on your assigned committee
- Attend parents meetings
- Study hall & lunch room monitor
- Substitute teacher
- Teacher's aide
- Office aide
- Provide treats for South Fellowship and the Rock Solid Office
- Senior mom's committee (picnic, banquet, etc.)
- Junior mom's committee (graduation reception)

If you have any questions or suggestions for volunteer hours, please call or email the office. We encourage families to be creative and take the initiative in calling their committee chairman for work assignments and with suggestions.

If you are unable to complete your required hours, you will be charged a fee of \$10/hour for each unfulfilled volunteer hour. Our goal is not to raise money, but to have everyone volunteer and do their part in working together to make Rock Solid Christian Academy a great school.